



Shipping Instructions

Instructions for shipping and receiving your equipment for the EDE at the Intel Campus, DP 1 Building, 2800 N. Center Drive, Dupont, Washington 98327.

It is important that you follow these instructions carefully to ensure the safe delivery and receipt of your equipment. In order for the shipment process to run smoothly and effectively, all participants will ship their equipment to **Intel Corporation**. Original Equipment Manufacturer (OEM) shipments will be placed in each test room to be ready for OEM set-up starting at 12pm Monday, June 21, 2010 unless the shipping crate is too big to move into the testing room. If the crate is too big then we will place it in a secure room and allow the OEM to unpack it.

Shipping Your Equipment to UEFI Testing Event

Ship all labeled boxes to:

Intel Corporation
Attn:Nathan White (Phone: 253 371-5982)
DP1-1-N8
UEFI Testing Event Plugfest
2800 Center Drive N.
Dupont, Washington 98327-9728

- **Intel must receive all shipments no later than Thursday, June 17, 2010, at 2:00 p.m. This will allow for moving the equipment to the rooms and set up time.**
- OEM shipments will be sorted and delivered directly to each test room.
- IHV Shipments will be stored for pick-up at the event. Company Representatives must present picture ID at the Event Registration Desk in order to claim equipment.
- **Please label packages as follows:**
 - Company name must be visible and prominent.
 - Name of company representative receiving the package must be visible and prominent.
 - Packages must be numbered for tracking purposes (1 of 3, 2 of 3, etc.)

Retrieving equipment .

All equipment shipped to Intel for the UEFI testing Event will be securely stored at our Intel site. To ensure that the keys to each OEM/ODM or Platform vendor rooms are being distributed properly, identification will be required. Please make sure to bring your driver's license and company identification with you at the time of set-up.

- OEM/ODM and Platform Vendors should be ready for set-up on Monday 12pm June 21, 2006.

- Equipment that has been received by Thursday, June 17 will be placed in the appropriate OEM Test Room.
- Intel Technical Marketing Engineers (TMEs) will be available to help with set-up.
- Keys will be given to OEM representatives for each OEM Test Room.
- Make sure to bring package tracking numbers for easier tracking.

Shipping Your Equipment back home from Intel

Event teardown tentatively starts at 5:00 p.m. Thursday.

Please be aware that you will be responsible for outbound shipping charges.

Please make sure to bring the following:

- **Labels** Address your labels with the following:

Name:

Company Name:

Address

City, State, Zip

- **Air bills**

Fill out accordingly with information required

- **Billing Account Numbers**

Add your companies billing account number to the Airbill

- **Packaging**

Box with same packing as was shipped in

Packages to be brought back to pallets in the hallway

